

AN ORDINANCE certifying and approving the need for the professional services of a consultant to provide collection services to the City of Fort Wayne Neighborhood Code Enforcement Department.

WHEREAS, the City of Fort Wayne desires to have a professional collection company provide collection services for the City of Fort Wayne Neighborhood Code Enforcement Department's collection accounts; and

WHEREAS, such services would be responsible for the collection of delinquent accounts, and maintaining records as they pertain to the Neighborhood Code Enforcement Department's collection accounts; and

WHEREAS, the City of Fort Wayne does not have the capability of performing this work with in-house forces; and

WHEREAS, the Neighborhood Code Enforcement Department believes that there is a need to employ a consultant to perform this service; and

WHEREAS, it is anticipated that the amount to be paid to said consultant, on an annual basis, will be in excess of \$15,000.00.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE:

SECTION 1. The Common Council of the City of Fort Wayne hereby certifies and approves the need for the services of a consultant for collection account services for the City of Fort Wayne Neighborhood Code Enforcement Department.

SECTION 2. This Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

Don J. Schmidt
Councilmember

APPROVED AS TO FORM
AND LEGALITY

J. Timothy McCaulay, City Attorney

Read the first time in full and on motion by GiaQuinta,
and duly adopted, read the second time by title and referred to the
Committee on Finance (and the City Plan Commission
for recommendation) and Public Hearing to be held after due legal notice, at
the Common Council Conference Room 128, City-County Building, Fort
Wayne,, Indiana, on _____, the _____ day of
_____, 19____, at _____ o'clock
_____, M., E.S.T.

DATED: 5-26-92

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by GiaQuinta,
and duly adopted, placed on its passage. PASSED
by the following vote:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
TOTAL VOTES	<u>8</u>			<u>1</u>
BRADBURY				<u>1</u>
EDMONDS	<u>✓</u>			
GiaQUINTA	<u>✓</u>			
HENRY	<u>✓</u>			
LONG	<u>✓</u>			
LUNSEY	<u>✓</u>			
RAVINE	<u>✓</u>			
SCHMIDT	<u>✓</u>			
TALARICO	<u>✓</u>			

DATED: 6-9-92

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne,
Indiana, as (ANNEXATION) (APPROPRIATION) (GENERAL)
(SPECIAL) (ZONING) ORDINANCE RESOLUTION NO. S-95-92
on the 9th day of June, 1992.

ATTEST:

(SEAL)

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Thomas E. Henry
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on
the 10th day of June, 1992,
at the hour of 11:30 o'clock A., M., E.S.T.

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 11th day of June,
1992, at the hour of 3:40 o'clock P M., E.S.T.

Paul Helmke
PAUL HELMKE, MAYOR



MEMORANDUM

TO: Members of the City Council

FROM: Greg Purcell, Director, Community & Economic Development

DATE: May 26, 1992

SUBJECT: Collection Services

S-92-05-16

Prior to May of this year, Neighborhood Code Enforcement had an employee assigned to perform the task of cost recovery for actions taken by this department. Some of the actions taken by Neighborhood Code Enforcement are demolitions, boarding, emergency orders to repair, cisterns, etc, which are funded by the Community Development Block Grant.

The person holding this position recently retired, and we decided to take the opportunity to review the function. As a result of our review, we have determined that the City could contract the collections service to a private firm and realize some cost savings while increasing collections. At this point, by contracting out the service, we will receive the immediate savings for the cost and overhead of the position--approximately \$35,000.

The City's efforts at collections have improved significantly over the last several years. Because of the depth of resources to collect using a private agency, the amount collected versus the amount charged off should increase. The chart below shows the recent progress.

<u>Year</u>	<u>New Accounts</u>	<u>Amount Collected</u>	<u>Amount Charged Off</u>
1991	\$ 376,856	\$ 110,296	\$ 206,819
1990	\$ 279,800	\$ 91,177	\$ 350,678
1989	\$ 257,636	\$ 75,548	\$ 447,622

MAY 26, 1992

The collection agency has considerably more resources than our one staff person devoted to this effort in the past, and we anticipate a higher rate of collections. We will be awarding this contract for a twelve (12) month period, and evaluating the cost benefit after the first year.

The contracting out of this service requires approval under the contract with the IAM. We have reviewed the matter with the appropriate bargaining unit representatives, and they have approved contracting out the service.

RECOMMENDATION

The City ordinance on consultant services requires approval by the Council on the need for consultant services. We believe that there is a clear need and benefit to the City to contract this service with a private sector agency, and recommend Council approve this attached ordinance authorizing us to proceed with a contract for collection services.

As always, should you have any questions on this matter, please do not hesitate to contact me, or Neighborhood Code Enforcement Administrator Gary Baeten.

GP/GB/gb

DIGEST SHEET

TITLE OF ORDINANCE ORDINANCE/CONSULTANT

S-92-05-16

DEPARTMENT REQUESTING ORDINANCE NEIGHBORHOOD CODE ENFORCEMENT

SYNOPSIS OF ORDINANCE CONSULTANT WOULD PROVIDE COLLECTION ACCOUNT SERVICES FOR THE NEIGHBORHOOD CODE ENFORCEMENT DEPARTMENT.

EFFECT OF PASSAGE CONSULTANT MAY BE HIRED.

EFFECT OF NON-PASSAGE CONSULTANT CANNOT BE HIRED.

MONEY INVOLVED (DIRECT COSTS, EXPENDITURES, SAVINGS) _____

ASSIGNED TO COMMITTEE (PRESIDENT) _____

BILL NO. S-92-05-16

REPORT OF THE COMMITTEE ON
FINANCE

MARK E. GiaQUINTA, CHAIR
DONALD J. SCHMIDT, VICE CHAIR
EDMONDS, RAVINE

WE, YOUR COMMITTEE ON FINNACE TO WHOM WAS
REFERRED AN (ORDINANCE) (~~RESOLUTION~~) certifying and approving
the need for the professional services of a consultant to
provide collection services to the City of Fort Wayne Neighborhood
Code Enforcement Department

HAVE HAD SAID (ORDINANCE) (~~RESOLUTION~~) UNDER CONSIDERATION
AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID
(ORDINANCE) (~~RESOLUTION~~)

DO PASS

DO NOT PASS

ABSTAIN

NO REC

Mark E. GiaQuinta

Edmond Ravine

DJ Schmidt

CR Edmond

DATED: 6-9-92

Sandra E. Kennedy
City Clerk